

## APPEAL AGAINST MARKS

Surname:	First name:			
Student no.:	I am a student at:			
	HE	HUT	TEKMAR	ØS
E-mail address:  @student.hive.no	Mobil phone no.:			
Address:				

Subject code:	Subject:	Candidate no:	Examination date:	Mark:
Have you applied for an explanation of marks?			An explanation has been given (date):	
YES	NO	IN WRITING	ORALLY	

**Appeals concerning marks** must be submitted in writing **within three weeks** of the announcement of the results. If the candidate has submitted a request for an explanation, the three-week deadline commences on the date the explanation was requested.  
(*“Regulations for examinations and admission rights at Vestfold University College”, § 12*)

A candidate who has taken an examination may **complain of procedural errors** that may have had significance for the assessment of one or more examples of the candidate’s performance. Such complaints, with accompanying grounds, must be submitted within three weeks of the date when the candidate became or should have become aware of the circumstances on which the complaint is based (§ 13).

In the case of **group answers**, appeals against marks must be signed by all members of the group (§ 12).

**I AM AWARE THAT THE RESULT OF RE-MARKING CAN BE THAT THE MARK REMAINS UNCHANGED, OR A CHANGE CAN BE MADE IN MY FAVOUR OR DISFAVOUR (§ 12).**

Date:	Signature (student):
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